



WRITING KEY COMPETENCY COURSE PROPOSAL FORM

To propose a course as writing intensive, please provide the information requested below. For consideration, submit to the Curriculum Committee at curriculumcommittee@knox.edu.

Instructor Name(s):

Department:

Course Number and Title:

Course offered during this academic year? Yes No

If yes, which term?

Course offered how frequently?

Is this course also being proposed as fulfilling any other competency requirement?

Oral?

Information literacy and informed use of technology?

Second language?

Quantitative Literacy?

Understanding diversity?

Typical enrollment in this course:

Please answer the next questions in a separate document and attach it to this form.

1. What types of writing assignments will you incorporate in the class? How many? Briefly describe these assignments. (If you have already developed instruction sheets for any of these assignments, or if you have developed a syllabus which includes these assignments, please include copies with this proposal.)
2. What experiences will help you design and carry out the writing component of this course (e.g., previous experience assessing student writing in your classes, workshop participation, etc.)?
3. What type(s) of guidance, practice, and evaluation will you offer to students?
4. If typical enrollment in this course is larger than 20, will you be changing the enrollment cap? What impact may a lower cap have on your department?
5. Is this an appropriate W-course for non-majors?

Department Chair's Signature:

Date: