

Knox Faculty Development Newsletter, November 2019

Friday, November 8: Opportunities in the ACM--1:30 - 2:30, AH 117

Ed Finn, Liaison for Innovation and Collaboration in Teaching and Learning at the ACM, will be visiting Knox this Friday. He'll be making a short presentation and answering your questions from 1:30 - 2:30 pm in Alumni Hall 117. If you teach 5th period and have questions for Ed, come join us for lunch in the Gizmo at 12:30.

On the Faculty Development website

- [Learner-centered syllabus rubric](#)--take a look as you plan your Winter courses!
- Handout from the October faculty meeting: [Making Grading More Time-Efficient](#)
- [Advising info](#), including a 4-year advising syllabus
- [Travel envelope 101](#) and/or (new!) [Travel Expense Report Spreadsheet](#)
- [Past newsletters](#)--searchable!

Ideas from around the web

- From the *Chronicle of Higher Education*: [4 Ways to Have More Fun](#)--not as flippant as it sounds; some good advice on structuring faculty time.
- From Stanford University's *Tomorrow's Professor*: [Preparing for the First and Last Day](#)--an excerpt from *Geeky Pedagogy: A Guide for Intellectuals, Introverts, and Nerds Who Want to Be Effective Teachers*, by Jessamyn Neuhaus. Here's the part that's relevant right now:

Everyone's energy starts flagging as the term grinds to an end so it's incumbent upon us to foresee this eventually and plan for it. For instance, we might devote a class session shortly before finals week to some in-class exercises, discussions, and pep talks designed to give everyone a little boost towards the finish line. Revisiting the learning outcomes, demonstrating how much students have achieved thus far, helping students plan out how to successfully complete the final steps of the class—anything to inject some necessary energy into the class.

Lastly, we need to mark the ending of the course as deliberately as we marked the beginning. Possibilities include setting a truly celebratory tone, like giving out awards and encouraging students to recognize their own achievements. We can go more intellectual and talk future resources or recommended readings. The specifics don't matter as much as the fact that we consciously lead students in drawing our class to an end. Whatever is going to help us create a sense of accomplishment and closure is what we should do on the last day of class.

Funding opportunities through CoFR

- **Upcoming CoFR deadlines** Funding proposals for **research and creative work** projects starting September through January should have been submitted by November 1. However, proposals for projects starting December - May might still be considered this term if they're submitted in the next couple of days.

Looking ahead:

- The deadline for January - May project proposals is **January 10**.
- The deadline for summer proposals is **April 17**
- Proposals for Fall 2020 must be submitted no later than **May 15** to be considered during Spring term.

More information, and the application, [here](#).

- **Conference travel allocations (CTAs) through June 30, 2020:** Find more information and an application form [here](#); please apply *before* the conference, and in any case, no later than **March 1**. If you can stretch your CTA to cover expenses on more than one conference--great. Just email Mary Armon at facultydevelopment@knox.edu with the information about the second conference so we're not puzzled by your receipts.
- **Supplemental allocation for conference travel through June 30, 2020:** These are decided on a competitive basis after the March 1 "automatic" CTA deadline, and have, in recent years, been limited to faculty who are presenting at more than one conference that requires air travel. Please use the CTA form linked above (but ignore the automatic award amount) or email Mary Armon at facultydevelopment@knox.edu with the information about the second conference; it's helpful to know about possible CTA needs even if you don't know yet whether or not you will be accepted to present. CoFR will make decisions about supplemental CTAs in early March.

Funding opportunities through the Stellyes Center for Global Studies

Professional Development Opportunities in Global Studies: Financial support is available for faculty projects in global studies and international education, made possible by a gift from Eleanor Stellyes. The [application form](#) with guidelines for proposals is available on the [Resources for Knox Faculty](#) page of the [Stellyes Center website](#). Examples of fundable activities include:

- **Conference attendance.** Attendance at a conference, institute or workshop focused upon global studies, international education, global service learning, international studies (broadly defined) and/or study abroad. (Max award is approximately \$700)
- **Course Development and Scholarly Advancement.** Participation in a short, advanced course of at least three-weeks duration (or training program), such as intensive language acquisition, tied closely to the development of a course or set of courses for Knox students or in the substantive development of a scholarly project. Alternatively, funding to support collaborative work on the development of a course in the field of global studies, international education, international studies and/or the scholarship underpinning study abroad. (Max award is approximately \$1,000)
- **Distinguished International Visitor Program.** Sponsorship of a distinguished speaker or scholar-in-residence: a scholar, professional, activist or artist whose lecture or performance bears directly upon issues of education in a globalized world, education as international diplomacy, and/or who contributes in her or his talk to a critical understanding of a problem of transnational import and/or brings international perspectives to the entire campus. (Max award is approximately \$1,000)
- **Course- and Program-related Site Visits.** Participation in a site visit, professional workshop or theme-based institute offered by a program provider such as CIEE, DIS, FIE, HECUA, IES, ISA, SFS, SIT, etc (to learn more about a program for which you are the on-campus faculty advisor) or to establish a familiarity with a location abroad to which you intend to take students on a short-term faculty-led course. Planning for the short-term course should be relatively advanced at the time of application and the program must be offered in the academic year or the summer following the scouting trip. (Max award is ~\$1,500 - with awareness that some locations are more expensive than others)

Proposals are reviewed by the Stellyes Center Director in consultation with CoFR. **Deadlines: CoFR deadlines (with rolling consideration when possible).**

The Stellyes Center webpage [Resources for Knox Faculty](#) also has information about international seminars, workshops, fellowships (like the Fulbright Scholars program), curriculum-development resources, international professional networking opportunities and more.